

Twin Rivers Paper Company is a leader in the production of specialty papers. We are pleased to announce that our Pine Bluff Operation is seeking a committed individual to join our team and grow their career as a full-time

**Mechanical Planner**

**Reporting to the Maintenance Superintendent, the Mechanical Planner is responsible for:**

* Effective communication with maintenance and production teams for efficient work order planning and scheduling.
* Effective utilization of CMMS system in order to manage work order backlog and maintain equipment history.
* Responsible for daily, weekly, routine monthly shutdown, and annual outage planning.
* Updating and maintaining accurate Bill of Material lists for all in service equipment / assets.
* Responsible for safe work plans in order to ensure work is completed injury free.
* Develop effective shutdown and outage schedules that include coordination with Production, Electrical, and CapEx project activities, resources, and logistical constraints.
* Analyze work order and equipment history for input to Engineering for future CapEx planning.
* Provide shutdown and outage supervision support as needed.

**Requirements:**

* Ideal candidate will have paper mill millwright / welder / pipefitter experience.
* Ideal candidate will have at least 5 years experience working in an industrial maintenance work environment.
* Ideal candidate will have at least 1 to 2 years experience as a “set up” planner in training.
* Must possess strong communication and interpersonal skills required to support a teamwork environment.
* Must possess strong computer skills with Microsoft Outlook, Excel, and Word

Twin Rivers Paper offers a competitive salary and an extensive benefit package. Please send your letter of interest and resume to:

Twin Rivers Paper Company - Human Resources Department

1701 Jefferson Parkway, Pine Bluff, AR 71602

Or by Email: pinebluffjobs@twinriverspaper.com

# Applications will be accepted until the position is filled.

Twin Rivers is an equal opportunity employer, and all qualified applicants will receive consideration without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other characteristic protected by law.